

## Global Development Lab Fellowships Team eIntern



Project Title	Global Development Lab Fellowships Team eIntern
Project Summary	The eIntern will help support and promote, internally and externally, the U.S. Global Development Lab's fellowship programs, including: Research and Innovation Fellowships, AAAS Fellowships, and Jefferson Science Fellowships.
Country	United States
Agency	Agency for International Development
DoS Office	N/A
Post	N/A
Section	N/A
Number of Interns	1

## Project Description

The U.S. Global Development Lab promotes the use of science, technology, innovation, and partnership (STIP) to tackle today's development challenges. The Lab encourages partnerships with institutions and other organizations to promote the integration of science and technology into development thinking, planning and implementation. To achieve this the Lab supports various fellowships: AAAS Fellowship, the Jefferson Science Fellowship, and the Research and Innovation Fellowships. The eIntern will contribute to numerous project management activities across the portfolios for each program, including communications, monitoring & evaluation, program management, research, and analysis, and complete the internship with experiences in program management in international development.

Specific eIntern duties may include:

- Leadership support - Provide research support and develop talking points for speeches, meetings, and one-pagers.
- Research opportunities to share promising practices amongst the RI Fellowship partners
- Research new opportunities like prizes, challenges, or other engagement as related to USAID's engagement with the annual Intel ISEF (International Science and Engineering Fair)
- Monitoring & Evaluation Support - Assist with the data collection and management of M&E data, including review of annual and bi-annual reports.
- Communications - Develop communications products, to include one-pagers, blog posts, and social media content.
- Fellow Engagement - The eIntern may be invited to assist with developing and designing new and interactive opportunities to connect and promote Fellows
- Collect and organize data and populate database on network linkages among universities, private enterprise, the non-profit sector host organizations for the RI Fellowship program.

-Research/Analysis: research, data analysis tasks and/or data visualization activities.

## **Desired Skills Interests**

## **Additional Information**

Interest in the potential of science, technology, and innovation for global development. Ability to conduct independent research. Strong research, writing, and communication skills (written and verbal). Self-starter with the ability to work independently with minimal guidance.

The following skills/experience are desired, but not required:

Written communications; MS Office platform (including experience with Microsoft Publisher); Research; Social/new media (Facebook, Twitter, YouTube); Data visualization or mapping; Proficiency with Google Drive.

## **Language Requirements**

*None*